



**THE THUNDER BAY PUBLIC LIBRARY BOARD  
REGULAR BOARD MEETING**

Thursday, January 9, 2025 - 5:15 p.m.

Mary JL Black

**AGENDA**

We acknowledge that the City of Thunder Bay has been built on the traditional territory of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850. We also recognize the contributions made to our community by the Métis people.

1. **WELCOME AND INTRODUCTIONS**

2. **ADDITIONS TO THE AGENDA**

3. **DECLARATION OF CONFLICT OF INTEREST**

4. **MINUTES**

- a) Regular Board Meeting –December 12, 2023, 3-5

**MOTION: That the Minutes of the Regular Board Meeting held on Thursday, December 12, 2024, are adopted as amended/submitted.**

5. **CONSENT ITEMS – INFORMATION** N/A

**MOTION: That the Correspondence and Reports be received for action and/or information.**

6. **DECISION ITEMS** N/A

7. **DISCUSSION/OTHER BUSINESS** N/A

a) 2024 Statistics Review

8. **CLOSED SESSION**

**MOTION: That the Board move into Closed.**

**In Accordance with Section 16.1 A, C of PLA the Board move into Closed Session**

**MOTION: That the Board move out of Closed Session.**

**MOTION: That the Board adopts the motions approved in Closed Session.**

9. **NEXT MEETING DATE**

February 13 - Waverley Resource Library

10. **ADJOURNMENT**

**MOTION: That the Regular meeting of the Thunder Bay Public Library Board being held on Thursday, January 9, 2025 be adjourned.**

**THUNDER BAY PUBLIC LIBRARY BOARD  
Minutes of the Regular Board Meeting**

**Held on Thursday, December 12, 2024  
Mary J.L. Black Library**

C. Grieve  
J. Todd  
C. Bagdon  
M. Zussino  
C. McCraw  
T. Giertuga (5:25 virtually)  
R. Togman, CEO  
M. Akis, minute taker

Regrets:  
K. Fettes  
S. Kabir

**CALL TO ORDER**

**MOTION 024-095:** THAT the Regular Meeting of the Thunder Bay Public Library Board being held on Thursday December 12, 2024 now come to order at 5::22 p.m.

- 1. WELCOME AND INTRODUCTIONS (Observers and Invited Guests)**
- 2. ADDITIONS TO THE AGENDA**

**MOTION 024-096:** That the Agenda of the December 12, 2024 meeting be approved as submitted.

Moved/Seconded: M. Zussino/J. Todd  
**CARRIED**

**3. CONFLICT OF INTEREST**

No Conflict of Interests were noted



#### 4. MINUTES

**MOTION 024-096:** That the Minutes of the Regular meeting held on Thursday November 14, 2024, be adopted as submitted.

Moved/Seconded: C. Bagdon/M. Zussino  
**CARRIED**

T. Giertuga joined virtually 5:25 p.m.

#### 5. CONSENT ITEMS

**MOTION 024-097:** That the Correspondence and Reports be received for action and/or information

Items are as provided

Moved/Seconded: J. Todd/M. Zussino  
**CARRIED**

#### 6. DECISION

a) Commercial Insurance Renewal

**MOTION 024-098:** That the commercial insurance policy #50113476 be renewed with Intact Insurance Company effective December 31, 2024 in the amount of \$62,526.60 (includes PST) funded from the operating expense account #5900-800.

Moved/seconded by: C. McCraw/J. Hudyma  
**CARRIED**

#### 7. DISCUSSION/OTHER BUSINESS

a) Capital Budget

The CEO noted, the Capital Budget had been approved by City council and the Operating Budget will go to Council in January.

b) Digital Services Switch to Hoopla

The CEO explained, that digital services would be moving from the present cloudLibrary, Naxos, and Kanopy to Hoopla which offers a bigger catalog and less platform fees.

**8. CLOSED SESSION**

**MOTION:** THAT in accordance with PLA Section 16.4, a,e,f, the Board move into Closed Session.

**MOTION:** THAT the Board move out of Closed Session.

**MOTION:** THAT the Board approve the motions passed in Closed Session.

**9. NEXT MEETING DATE**

Thursday, January 9, 2025 – Mary JL Black Library

**ADJOURNMENT**

That the regular meeting of the Thunder Bay Public Library Board being held on Thursday December 12, 2024, now adjourns at 7:01 p.m.